



## **AKSARAY UNIVERSITY INTERNATIONAL STUDENTS OFFICE**

### **APPLICATION CALENDAR**

<b>Master's / Master's without Thesis / PhD</b>	
Application Dates	July 31, 2023 - August 11, 2023
Announcement of the Results	August 18, 2023
Registration Dates for 'ASIL'	<b>13-15 September 2023</b>
Registration Dates for 'YEDEK'	<b>04-06 October 2023</b>

### **APPLICATION REQUIREMENTS**

#### **ONLINE APPLICATION PROCEDURES**

Application procedures for the programs for which a quota is opened in the Autumn Semester of the 2023-2024 Academic Year will be made electronically on the website of the Institute of Applied Science between 31 July and 18 August 2023. At the last stage of the online application process, the "application form" will be printed out with the "print" option on the online system and the relevant document will be kept until the final records. This document will be required at final registrations. Applications submitted in person or by post will not be accepted.

Since the photo you will upload to the system will be used as a student ID, it must be an up-to-date and 4.5x6 cm passport size photo.

**In case the number of pages of the documents is more than one (back and front of the diploma, if the transcript is more than one page), care should be taken that all pages are scanned and uploaded to the system. The documents to be uploaded to the online application system must be approved by the relevant university or have e-government barcodes.**

#### **4. About Applications by International Students**

##### **4.1 REQUIREMENTS AND DOCUMENTS FOR INTERNATIONAL STUDENTS APPLICATION**

Admission requirements for international students will be made within the quota for the Departments specified in the announcement, pursuant to our University's Guidelines for Application, Admission and Registration of International Students to Graduate Programs.

Applications: To be made online. During the application, the documents must be in Turkish or English.

(Lecturer Uğur KOYUNCU-Foreign Relations Office - 0382 288 38 [34-ugurkoyuncu@aksaray.edu.tr](mailto:34-ugurkoyuncu@aksaray.edu.tr))

Foreign Students' acceptance requirements for Aksaray University is stated at Protocol of Foreign Students. Foreign Student quotas are determined by the related departments. Documents in the application should be translated to Turkish or English.

Contact: [ugurkoyuncu@aksaray.edu.tr](mailto:ugurkoyuncu@aksaray.edu.tr) (Specialist: Uğur KOYUNCU – IRO – 0382 288 38 34)

#### **4.2 DOCUMENTS TO BE REQUIRED IN APPLICATION**

- 1) Bachelor's or master's degree recognized by the Higher Education Institution
- 2) Transcript Document
- 3) Curriculum vitae (Contact information will be specified)
- 4) Result of one of the ALES, GRE or GMAT exams (if any)
- 5) Foreign language exam document for doctoral program
- 6) Passport copy

#### **4.3 EVALUATION OF APPLICATIONS**

(1) The admission jury for graduate programs is evaluated by a jury consisting of three principal and two substitute members, determined by the recommendation of the relevant EABD/EASD board and the approval of the EYK, among the related science/art faculty members and EABD/EASD faculty members. The candidate's admission to student status is finalized with the proposal of the relevant EABD/EASD presidency and the decision of the EYK.

(2) Evaluation of candidates applying to graduate programs is made in accordance with the second paragraph of Article 9 of the Directive on Application, Admission and Registration of International Students to Graduate Programs of Aksaray University,

(a) Evaluation of candidates applying to graduate programs is made by taking 20% of ALES (if any), 70% of undergraduate graduation grade and 10% of scientific work for master's programs with and without thesis. Reserve candidates are determined as much as the number of quotas.

(b) For those who will apply to doctoral programs with a master's degree, 20% of the ALES (if any), 50% of the master's graduation grade, 20% of the foreign language score, and 10% of the scientific studies are evaluated. Reserve candidates are determined as much as the number of quotas.

(c) ALES (or equivalent) condition is not required for postgraduate or postgraduate doctorate applications. Candidates who will apply for a doctorate with a bachelor's degree must obtain at least 80 points from ALES or GRE, GMAT exams, and meet the requirement of at least 3 out of 4 or equivalent in terms of undergraduate graduation grade point average.

(3) Candidates who want to study postgraduate education by certifying that they have a scholarship from the State of the Republic of Turkey or their own state can be admitted to the graduate programs out of the quota, with the opinion of the EABD/EASD Board and the decision of the EYK.

(4) The semester tuition fees to be paid by international students are determined by the decision of the Senate.

(5) In cases where it is not exempted by bilateral agreements, the student is obliged to pay the fees determined by the University Administrative Board within the framework of the Council of Ministers Decision.

#### **4.4 NOTIFICATION OF RESULTS TO CANDIDATES AND PLACEMENT**

(1) Application results and application details are announced on the institute website.

(2) Final registration is made by the related institute student affairs, upon the applicant's application to the institute in person or submitting the documents requested by the representative appointed by the notary public, on the date of enrollment announced by the institute. If the candidate doesn't complete the final registration within the announced period, he/she loses the right to enroll in the graduate program.

(3) Final registration students must continue their education within the periods specified in the academic calendar of our university.

(4) In the final registration, the Turkish or English (foreign representation or notarized) translations of the following documents must be submitted.

#### **Documents to be Requested from Candidates During Registration;**

a) Undergraduate or graduate diploma,

b) Transcript document,

c) Any of the ALES, GRE or GMAT exam results (if any),

d) Foreign language exam document for the doctoral program,

e) If any, a document obtained from ASU TÜRKÇEM or Turkish education and application centers of other universities for graduate programs whose medium of instruction is Turkish, or a Turkish language certificate issued by YEE,

f) Copy of passport,

g) 3 passport size photographs (taken within the last six months),

h) Other documents specified by the Institute in the application announcement.